

Regulation B - Conditions of membership

Reference within Charter and Bye-Laws

- Bye-Law 6: Any applicant to become a member must satisfy the requirements of these Bye-Laws and regulations in respect of his or her qualifications and fitness to be elected.
- Bye-Law 8: Regulations may so long as consistent with these Bye-Laws provide for the procedure to be followed by applicants for membership and for the keeping of a register of members by the Chief Executive.

Regulations

1. General qualification for membership

- (1) Every applicant for membership of the Chartered Institute must satisfy Council that they are of good character and repute and by reason of their profession or intended profession, is in all respects a fit and proper person to be admitted to membership.
- (2) Every applicant must complete the necessary application for membership and is assumed to have read these regulations, the Charter and the Bye-Laws.

2. Applying for membership

- (1) Applications for membership should be made via the online forms located on the CITMA website (www.citma.org.uk/membership/join_us). The website will display a list of possible categories of membership which a person can apply for.
- (2) It is not possible to request to become a Fellow or Retired member via the online service. Any request to join these categories should be made via the CITMA Head Office (tm@citma.org.uk).
- (3) Honorary membership is awarded by the CITMA Council at its discretion and there is no facility to apply to join this category.

3. Register of membership

- (1) A register of membership shall be kept in electronic form using such electronic tools and systems as is necessary to ensure an accurate record of members is maintained.
- (2) In addition, a searchable database of members shall be available via the Chartered Institute's website for all members to use to find a member.
- (3) A member may elect for their details not to appear in the searchable database.
- (4) No member is entitled to use the data in the database for data mining or other uses deemed to be unsuitable.