

CITMA Paralegal Course

Thursday 5th September 2019 - Introduction

- In-person only
- Compulsory attendance

Central Hall Westminster
Storey's Gate
London
SW1H 9NH

10.30am	Registration and refreshments
11am	Welcome Richard Goddard, CITMA First Vice-President
11.05am	Course and day introduction Daniel Hardman-Smart, Stobbs IP
11.25am	What is and what isn't a trade mark Rebecca McBride, Mishcon de Reya LLP
12.10pm	Refreshment break
12.25pm	Lifecycle of a trade mark Rebecca McBride, Mishcon de Reya LLP
1pm	Lunch break (students to make own arrangements)
2pm	Searching and clearance including classification Daniel Hardman-Smart, Stobbs IP
3.05pm	Filing and prosecution: UK Michael Tennant, Tennant IP
3.55pm	Refreshment break
4.15pm	Filing and prosecution: EUTM Rebecca Davey, Baker McKenzie LLP
5.30pm	Networking drinks
6.30pm	Close

Friday 4th October 2019 – Filing and prosecution

- In-person and online

Pinsent Masons LLP
30 Crown Place
Earl Street
London
EC2A 4ES

2pm	Filing and prosecution: Foreign Daniel Hardman-Smart, Stobbs IP
3pm	Refreshment break
3.20pm	Filing and prosecution: Madrid System Daniel Hardman-Smart, Stobbs IP
4.15pm	Close

Week commencing 7th October 2019 – Notarisation and legalisation

➤ Online

A 15 minute vodcast will be emailed to you on notarisation and legalisation, presented by Daniel Hardman-Smart, Stobbs IP. This can be watched in your own time.

Wednesday 13th November 2019 - Post-registration

- In-person only
- Compulsory attendance

Central Hall Westminster
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London
SW1H 9NH

11am	Day introduction
11.05am	Renewals and maintenance Daniel Hardman-Smart, Stobbs IP
12pm	Refreshment break
12.15pm	Seniority Carly Sherwood, Barker Brettell
12.35pm	Replacement Daniel Hardman-Smart, Stobbs IP
12.50pm	Conversion Richard Goddard, BP plc
1.10pm	Lunch break (students to make own arrangements)
2.10pm	Recording title updates Shiva Mahmoodi, Bird & Bird LLP
3.10pm	Security interests Alice Wright, Jacobs Douwe Egberts
3.45pm	Refreshment break
4.05pm	Licensing Azhar Sadique, Keltie LLP
4.55pm	Data verification and a role in IP due diligence Lucy Walker, Barker Brettell
5.30pm	Close

Week commencing 18th November 2019 – Trade mark watching

➤ Online

A vodcast will be emailed to you on trade mark watching, presented by Ilse van Haaren, Clarivate Analytics. This can be watched in your own time.

Thursday 9th January 2020 - Contentious proceedings

- In-person and online

Pinsent Masons LLP
30 Crown Place
Earl Street
London
EC2A 4ES

2pm	Day introduction Triona Desmond, Pinsent Masons
2.05pm	Oppositions, cancellations & litigation, part 1 Florian Traub, Pinsent Masons
2.55pm	Refreshment break
3.15pm	Oppositions, cancellations & litigation part 2 Florian Traub, Pinsent Masons
4.10pm	Close

Week commencing 13th January 2020 – Data verification

- Email

An exercise on data verification will be emailed to you.

Thursday 6th February 2020

- In-person only
- Compulsory attendance

Central Hall Westminster
Storey's Gate
London
SW1H 9NH

11am	Day introduction Daniel Hardman-Smart, Stobbs IP
11.05	Data verification exercise review Daniel Hardman-Smart, Stobbs IP
11.30am	Designs part 1 Daniel Hardman-Smart, Stobbs IP
12.25pm	Refreshment break
12.45pm	Designs part 2 Daniel Hardman-Smart, Stobbs IP
1.30pm	Lunch break (students to make own arrangements)
2.30pm	Copyright Daniel Hardman-Smart, Stobbs IP
3.15pm	Domain names Kane Ridley, Keltie LLP
4pm	Refreshment break
4.20pm	The company names tribunal Daniel Hardman-Smart, Stobbs IP
4.40pm	Accounts, client monies & anti-money laundering Liam Peters, Wynne-Jones IP
5.15pm	Close

Thursday 5th March 2020 – Get exam ready

- In-person only
- Highly recommended attendance, webinar will not be available

Pinsent Masons LLP
30 Crown Place
Earl Street
London
EC2A 4ES

2pm	Day introduction Daniel Hardman-Smart, Stobbs IP
2.05pm	Refresher Daniel Hardman-Smart, Stobbs IP
2.35pm	Exam preparation and technique Kane Ridley, Keltie LLP
3.05pm	Refreshment break
3.25pm	Last year's exam Kane Ridley, Keltie LLP / Daniel Hardman-Smart, Stobbs IP
4.25pm	Networking drinks kindly sponsored by Pinsent Masons LLP
6.30pm	Close

Friday 17th April 2020 – Exam

➤ In-person only

Central Hall Westminster
Storey's Gate
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SW1H 9NH

2pm	Registration
2.30pm	Exam
4.30pm	End